3rd week after the close of the add/drop period	20%
From the 4th week after the close of the add/drop period	0%

4.2.1. Voluntary Termination.

By midnight CST on the 3rd day following the first scheduled class	50%
After midnight CST on the 3rd day following the first scheduled class	0%

6. OTHER TUITION AND FE ES REFUND SCHEDULES

6.1. Center for Executive Education The following refund schedule applies to all programs offered through the Center for Executive Education.

Withdrawal Refund Schedule(Center for Executive Education)	
Through the 1st week of term	100%
After the 1st week of term	0%

6.1.1. Leave of Absence or Withdrawal. Students who cancel their contracts by taking a leave of absence or withdrawing from the University will not be fined, but will lose their housing deposit. This deposit will be reinstated upon their return to a campus residence.

6.1.2. Course materials. Fees for course material that can be returned/refunded are subject to a $5 administrative fee, as well as any costs for shipping the materials to or from the student.

6.1.2.1. Non-refundable course material fees. Fees for course materials that have been opened (e.g., original plastic packaging has been removed or damaged) or access (e.g., in the online learning management system) cannot be refunded.

6.1.3. Transfer. A student who withdraws from a course after the 1st week of the term may request that the tuition be transferred to another class with a later start date.

6.2. Articulation agreements. The University has entered into articulation agreements or memoranda of understanding with various educational institutions. Typically, students receiving credit at the University have a single deadline, after which there is no refund. Students interested in participatin in such programs should contact the appropriate Dean at the University, or the related educatio institution. Articu 1k chpe Universityi yi yNosS76 >>ourse after the

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8. RESPONSIBILITIES

Responsible Party	List of Responsibilities
Office of General Counsel	